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Hon. Sec.:
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NORTHWOOD HILLS RESIDENTS ASSOCIATION MEETING

**Minutes of the Committee Meeting held on
 WEDNESDAY 16th April 2014, at 7.30 PM**

Present

Andrew Riley (ARly)	Chairman
Herbert Levinger (HL)	Transport
Leo Mindel (LM)	Deputy Chairman
Maxine Goswell (MG)	Temporary Minutes Secretary
Fiona Morgan (FM)	Treasurer
Christine Bushell (CB)	Health & Events
Trevor Dixon (TD)	Secretary
Paul Bushell (PB)	Resident
Lynne Halse (LH)	Events Organiser
Cllr Andrew Retter (AR)	Ward Councillor
Tony Lane (TL)	President
Anila Hashim (AL)	Planning
Cllr Jonathan Bianco (JB)	Ward Councillor
Pauline Sherman (PS)	Road steward
Cllr John Morgan (JM)	Ward Councillor
Steve Rogers (SR)	Resident
Nilesh Dodhia	Resident (part time)
Varsha Dodhia	Resident (part time)

1. Apologies for Absence received from:

Lesley Crowcroft (LC)	Environment
Lucy Hall (LHI)	Committee Member
Alan Lester (AL)	Editor, Hills Echo
Paul Akers (PA)	Road Steward Co-ordinator
Joan Butfield (JB)	Co-opted Committee Member
Graham Mann (GM)	Police Rep

2. **Minutes of Meeting held on 26th February 2014:** Approved.

3. **Matters Arising (not tabled as Agenda Items):**

Arens Bar: The licence has only been reduced by 30 minutes but there was another residents meeting scheduled in 2 weeks. Once again residents were urged to report issues to 101 as this ensures there is an incident record number that can be used for any future hearings regarding nuisance. It is only with evidence of disturbances can progress be made. Even if the incident is further away than 50m, it is still worth it being logged.

Noted that the bar is in a conservation area and planning applications are as yet undecided, but should take into account the conservation restrictions.

Salisbury Rd: provision of a fence and secure gate to the service road to the rear appears to have no budget currently. **AR** to chase and confirm. **PS** also reported that the hedges were too high and tended to hide the shops and requested that the Council had them trimmed.

Road resurfacing: Jasmin Close was on the Council resurfacing list over the next 2 years. It was agreed that there were other more worthwhile roads that should be done first such as Winchester Road.

ARly reminded **PS** that he had tried to organise a meeting between her and Jacks Stables.

4. **Chairman's Report**

The Chairman opened the meeting by thanking everyone for making the revised date for this meeting. On behalf of the committee he wished Alan Lester and all his family well, after his daughter's operation.

He reminded everyone that in the run up to the Local and European Elections in May the Council /Councillors are now in a period of "Purdah". As agreed some months ago, we are happy for the 3 Ward elected Ward Councillors to continue attending NHRA meetings during this period as it is important to have two way dialogue with them regarding issues impacting the Ward. We are also happy for any prospective Councillors to attend meetings provided that they live in the Ward and their household is a member of the Association. NHRA is apolitical so NHRA meetings are not an opportunity for any election candidates to promote their political views.

He thanked **AL** for producing the Spring Edition of The Echo. At 60 pages the largest ever. The newsletter is now being distributed by the Road Stewards.

He advised that PA had not been well since Christmas and although he is now out of hospital it may be some time before he is able to continue his duties as Lead Road Steward as he will need an operation in the coming weeks.

Since the last meeting the Chairman has attended a Ruislip Lido Management Advisory Group meeting and was pleased to report that that Committee is now more focused but believes it may be some time before the Leader of the Council allows Officers to attend those meetings.

Yesterday, with LC & PS, he attended the Planning North Committee Meeting,

He advised that he had only just heard that Gwyneth Bushnell, Manager of the Library is to retire this week. No decision has yet been made about a replacement.

5. Events

ARly & LM reported that they had secured a grant of £10,836 being the residual amount left in the Events Section of "Mayor Boris Johnson's Regeneration Funding for Northwood Hills". The grant is to be used to purchase of a range of equipment for future events. A large amount of second hand GoPack lightweight staging had already been obtained. LM kindly organised this, arranging collection via a Scout Group in Durham. Stephen Plume then drove to pick up the trailer, which contained all the equipment. It cost much less than it would have cost new. The Scouts are happy to store the equipment and Richard Plume is investigating insurance thorough the Scout Association, **LM/ARly** to liaise. The Scouts will use the equipment for their own use, but will also be willing help set up the staging, for a small fee, if it is rented out to other local groups such as schools.

The list of equipment includes:

4 x Trantec hand held Radio Mike System

1 x pair 10" Speakers

1 x Trojan Power amp

1 x Trojan Road case

2 x 3m Speaker Stands

2 x 25m heavy duty speaker cables

3 x Multi Span Gala tent plus additional equipment

1 x Lightweight Staging System

4 x Feather Flags inc printing (two flags to have the NHRA logo, and two to have the Independents Day image)

4 x Flag bases

3 x 4 pack walkie- talkies

Steve Rogers had also been involved in the procurement of the grant, and he, along with LM and ARly were thanked by the committee for all the work that had been undertaken to successfully organise this.

It was agreed that a 'borrower's log' would be required to ensure that the different elements, to be held by different Scout groups, (such as the Gala tents) needed to be implemented. This is to be discussed at the next meeting and requires someone to take responsibility purely for the deposit/return of equipment each time.

The current public liability insurance for NHRA events is held by Tennyson. Roz Lester (via **AL**) to pass on details to **TD**.

Thank You Supper: Tuesday 4th March. This had been a most successful evening and all those who contributed to it were thanked by the Chairman.

Visit to Mayor's Chamber: Thursday 13th March. Another successful event. There was a talk given by Patrick from the Mayor's staff about the history of Hillingdon, the Beagle and his staff, the Mace's that are kept in the chamber and much more. This was followed by a tour of the Council Chamber. After that there was a buffet at which the Mayor and the Mayoress talked about the highlights of their year and their chosen charities.

Northwood Hills Clean Up Day: took place on Saturday 29th March, at 10am.

The Big Lunch: Sunday 1st June, **CB** has asked for people to assist with the organisation, particularly the residents local to the Salisbury Road shops/green space where it is held. **TD** agreed to put the details on the website. A leaflet drop may be a way forward. Permission to use the land had been sought.

Independents' Midsummer Day: There was much discussion over the previously agreed date of Saturday 21st June now being too early as the work will not be completed by then. Perhaps a September date would be more appropriate, although the last work to be done will be the tree planting in October. A separate planning meeting would be required and it was strongly felt that the shopkeepers themselves needed to contribute more to the planning of the day, putting more emphasis on stalls outside shops and small entertainment areas rather than one big event all outside

the Namaste Lounge. The following agreed to be part of the planning: **LH, LM, TD, SR, ARly, AR, FM & MG.**

Post Meeting Note: A revised date of **Saturday 13th September** has since been proposed.

AGM: Wednesday 25th June: **ARly** is still awaiting confirmation of proposed speakers.

6. Planning and Environment

These were the applications before the North Planning Committee on Tuesday 15th April:

1A Ravenswood Park: to erect a 3 bedroom dwelling with dormer in the roof, in the side garden. This site is adjacent to the Gatehill ASLC. Approval has been recommended by the case planning officer, completely ignoring the advice of the Specialist Conservation Planning Officer. Andrew Riley was lead petitioner, with LC as reserve. JB and AR spoke against it, JM voted against it as well and the application was refused.

Land rear of 81-93 Hilliard Road: to erect 2 x 3 bedroom houses. This forms part of the Old Northwood ASLC. Recommendation was Approval and although there was a petition against it, with AR speaking against it, as the 4th application for this site (first in was 2008 refused, second in 2009 refused at appeal and third in 2012 was withdrawn) it was approved.

Land Adjacent to Uplands Fore Street: Use of land for dog walking purposes. This field form part of the Green belt and Refusal had been recommended as dog walking would be a change in use, and not considered acceptable for the green belt. The area has important conservation status due to the proximity to Park Wood. Residents also have concerns re noise from the operation which would take place 7 days a week 7am -5pm. There is also the fouling aspect to consider, for which the applicant had not made provision.

LBH had been asked to send an Enforcement Officer to this site as clearance of scrub etc has already been undertaken, as has some work on the outbuilding within the field.

JB & AR both spoke against it and it was refused.

The committee and residents recorded their thanks to LC for all her hard work on these cases.

Other applications.

- Determination of the Joel Street Farm is still outstanding; this application is now 8 weeks over due. Concern that the plans are to be altered & further delayed.
- 10, Hillside Gardens was refused. Part of the Hillside ASLC. However reports show that work has started; the Planning Dept will be informed and an investigation requested by ARly to ensure an Enforcement Officer visits.
- 11, Hillside Rise - Loft conversion to change roof from hip to gable end was refused.
- 18, Hillside Rise - single storey side and rear extension involving raising the roof; objection sent by LC on behalf of NHRA.
- 41, Ravenswood Park - Gatehill ASLC. Loft conversion. Comments to be made in association with Gatehill RA.
- The Grange, High Road Eastcote: within the Eastcote Village CA. Renewal of windows. The applicant has had pre application advice from LBH Specialist Conservation Planning Officer, and appears to be following said advice.
- 82 Hillside Road - Just applied for planning. It does seem to be sympathetic to the area so no need for objection.
- 181 Joel Street - Conversion of a detached house into 1x2bed and 1x3bed dwelling. The original application to convert to a 1 x 2bed and 1 x 4 bed dwelling was refused.
- 6A Joel Street - Application to convert it into an 8 bed House of Multiple Occupation, resubmission of these flats above shops at the roundabout.

Prior Approval:

The changes recently made to planning law have introduced an area called Prior Approval, part of which allows offices to be changed into dwellings without a full planning application. By this route there is no way a Residents Association can object.

Zetler House 201 Pinner Road. This is the 2nd application; the first was refused because of lack of a contamination investigation. The current application has this report.

NISA, 117, Pinner Road:

JB to provide a report regarding the remedial work required.

7. Health

Report Provided by Community Voice: attached as Appendix 1.

8. Transport

The Uxbridge branch of the Metropolitan Line and Piccadilly Line will be closed for 23 days from 19th July to 10th August for major track renewal as part of the £10 billion tube renewal programme. This should give passengers a smoother ride. However, the one way closure of part of Joel St during several weeks in the summer, to facilitate the final refurbishment of the centre could cause Tolcarne Drive to become a rat-run. It may be appropriate to make it one way during this period. **ARly** to discuss with David Knowles of the Council. The Tesco bus could perhaps also be diverted up to St Vincent's during this time.

9. Police

The very last Police Consultative Committee Meeting was on 19th March, 2014. Crime is falling with the exception of Pickpocketing/Theft person. A useful publication has been produced by the police and can be found at: http://www.met.police.uk/docs/little_book_scam.pdf Alison Jeffrey has asked the NHRA to get this distributed as much as possible.

10. Secretary

a) The list of Road Stewards could be extended to become a database of residents giving contact details including email (where appropriate). It was agreed to request permission from residents for this at the AGM and by the Road Stewards. The Road Stewards are also to be asked if their email addresses can be included on the web site. It was suggested that NHRA members could be given a membership card for the year, once their subscription has been paid, as the Pinner Association does below: A meeting with **TD** and **PS's** husband to discuss database parameters was suggested.

b) The website is now being updated on a regular basis (many thanks to Ray) especially the Hot News items on the Home Page. **TD** is currently working on updating the Business details. The What's On page will also be kept updated, although it has been pointed out that the Local Groups page is not up-to-date; this will be corrected asap. The number of hits has soared.

c) One suggestion has been made for improvements to the area (p 19 of The Echo), viz the state of the footpaths onto Haste Hill from Cranbourne Road.

d) The Secretary was asked to bring up the matter of fly tipping by the residents of Grace Court in Tolcarne Drive (opposite Tesco Express). It has been reported to LBH, but is still happening.

The committee once again thanked **TD** for all his work since taking on the Secretary role.

11. Councillors Report

3 Petitions for controlled parking zones had been submitted by residents but none were likely to be considered until after the elections.

12. The Hills Echo

The new issue had been well-received and AL was thanked for his work.

13. Web Masters Report

See item 10, above.

14. Treasurer's Report

FM presented the budget for the year to end March 2015 and proposed to change the accounting principle for the accounts from receipts and payments to an accruals basis. Both agreed subject to approval at the AGM.

FM requested that for future events, if a budget could be agreed in advance and then adhered to, it would prevent any expenditure overrunning expected income. Those with known responsibility for previous expenditures were asked to give budget figures to FM prior to the AGM. **ALL**

It was also agreed that an asset register was now needed, particularly for the newly purchased equipment. These assets would not be given a value in the accounts, or be subject to depreciation, but their purchase value should be recorded on an on-going basis.

FM reported that she was now issuing receipts to Road Stewards for subscription monies received. She would be happy to receive subs electronically and an Intranet for the Road Stewards was discussed. LH described how she puts a note and envelope through residents' doors with the Echo if they are not in when she collects the Subs. It invites them to put the subs in the envelope and post back through her door. If they no longer wish to subscribe, they are asked to just return the Echo. Lynne has found this a remarkably successful and honest process! Suggested that the Echo should regularly have an application form printed in it to allow new members to join should they see a copy.

FM agreed to deliver a copy of the Hills Echo to every home in Stanley Road together with an envelope and a letter asking people if they wanted to be a member to put £3:00 in the envelope and post it through LH's door. The letter will also advertise the need for a new Road Steward(s) to cover this important road.

It was agreed that there was no longer a need to have a Nationwide Account as there was no longer a branch in Northwood Hills. **FM** agreed to investigate moving the NHRA account to a CAF account.

15. Any Other Business

Eastcote Residents Association: Ian Brooks has stood down as chair and there is no Chair elect currently. The committee were urged to assist them should help be needed. Ian Parkinson has resigned from the committee as well.

14. Dates for Next Meetings:

Tuesday 23 April: first jumble collection for Scouts Jumble Sale

Wednesday 21st May - (Local Elections 22nd May and Half Term 26th-30th May)

Saturday 24th May: Scouts Jumble Sale

Sunday 1st June - The Big Lunch

Saturday 21st June - **Independents' Day/ TBC**

Wednesday 25th June - AGM

Wednesday 16th July (NB 3rd Wednesday of Month)

August - No Meeting - School holidays

Monday 15th September - Hills Echo Cut Off Date

Wednesday 24th September

Saturday 27th September - Northwood Hills Clean Up Day

Wednesday 22nd October (provisional) (half term date 27th -31st Oct)

Saturday xx November - Christmas Lights Switch On Event

Wednesday 26th November

Sunday xx December - Evening of Community Carols

December - No Meeting

15. Any Other Business:

a) HARA meetings:

HARA (Hillingdon Alliance of Residents Associations) are as the name suggests. Various members/representatives of each area of Hillingdon come together every two months to discuss and inform issues of their own area. The chairman is Tony Ellis (chairman of Northwood Residents Association). He invites a guest speaker to each meeting. The meetings are held third Monday of the month (every other month). The next meeting will be the AGM on the 19th of May (Committee Room 7).

AH has been attending these meetings on behalf of NHRA and would like someone else to take over representing the NHRA, someone especially required to attend the AGM. **ALL**

b) Hillingdon Foodbank:

At the last HARA meeting, a presentation was given by Jennifer Okafor about the Hillingdon Foodbank. (Details attached as Appendix 2.) The feeling of the meeting was that perhaps the various RAs could do more to help people who need food help on a more regular basis.

Meeting closed at 9:30 pm

Appendix 1:

6. HILLINGDON NEWS

- **Central & North West London Foundation Trust's Hawthorn Intermediate Care Unit:** This Unit is in The Woodlands at Hillingdon Hospital, replacing the former Northwood & Pinner Unit at Mount Vernon Hospital. It has better facilities than previously available, with two-bedded bedrooms, good communal areas and a garden. The nurse-led unit provides intermediate rehabilitation and short-term inpatient care. Medical care is provided by The Hillingdon Hospitals Care of the Elderly team.
- **Harefield Hospital 's world record for a heart transplant:** The Guinness World Records has officially recognised John McCafferty as the world's longest surviving heart transplant patient. John, from Newport Pagnell and now aged 71 years, had his successful transplant at Harefield Hospital over 31 years ago. He hopes that his achievement can be an inspiration to other transplant patients.
 - a. **Hillingdon Clinical Commissioning Group:**
 - o **Finance:** At end of January, the CCG reported a deficit of £5.2m - better than the planned £10.2m deficit. The end of year forecast is now a deficit of £6.75m - £5.5m better than plan.
 - **Better Care Fund, Hillingdon Plan:** By April 2014, Local Authorities and CCGs must submit plans to integrate health and social care services over the next five years. Hillingdon will get £17.99m from this fund in 2015/16 - taken from existing Hillingdon CCG and Hillingdon Council budgets. The local focus is on frail elderly people, dementia, 7-day services for hospital discharge and to reduce weekend admissions, also better data sharing and joint care planning.
- a) **The Hillingdon Hospitals NHS Foundation Trust:**
 - a. **Extension of Gynaecology:** The new Ambulatory Gynaecology Clinic opened on 27th January. It accepts direct referrals from GPs, the Urgent Care Centre and A&E; this clinic is helping to prevent admissions as well as improving capacity in A&E by accepting direct referrals.
 - b. **Opening of the new Endoscopy Unit at Mount Vernon:** The new Endoscopy Unit, which opened on 28th February, is beautifully laid out and is more comfortable than the previous unit in the old Mount Vernon Hospital. The "State of the Art" Endoscopy machine is adjacent to the four-bedded ward for Gastroscopy and Colonoscopy patients, and is near to the theatres.
 - c. **London Ambulance Service:** In Hillingdon Hospital in December, 112 handovers breached the 30 minutes standard and six breached by of over an hour. Contract penalties cost £200 per 30 minute breach and £1000 per 60 minute breach. One problems is that hospitals get no warning of private ambulances arriving, and several coming together can cause operational problems.
 - d. **A&E:** Special Winter Funds in December allowed the Trust to recruit extra staff in readiness for peak attendance periods ahead. As a result, in January the Trust exceeded expectations and became one of the top performing hospitals in London. About 60% of A&E patients are seen in the Urgent Care Centre - attendances have been stable since the UCC opened.
- b) **Hillingdon Adult Social Services:** Current domiciliary care contracts end this year and new plans will reduce the number of providers from 34 to just four, each covering part of the Borough and each expected to provide dedicated teams of carers for small sub-areas. The aims include more continuity of care, better discharge from hospital cover including weekends, more flexibility in care, and emergency care within three hours. However care for special groups, such as those with dementia, mental health problems, and learning disability, will remain unchanged.

Appendix 2:

THE HILLINGDON FOODBANK HARA REPORT

☒ WHAT IS IT?

The Hillingdon Foodbank provides short term and emergency nutritionally balanced food to families in the borough going through difficult times and crises. The Hillingdon Foodbank is built on compassion, integrity and commitment to restore dignity and give hope. It was the first Foodbank in London when it was launched in 2009.

☒ HOW DOES IT WORK?

Food is collected by volunteers from supermarkets, individuals, churches, schools and other organizations. It is sorted, banked, and ready for distribution to those in need. The Foodbank works in partnership with voluntary and statutory agencies which come in contact with people in crisis.

☒ HOW DO WE GET FOOD?

Food is donated by individuals, schools, churches and any organization.

☒ HOW DO PEOPLE KNOW WHAT TO DONATE?

A list of food items one can donate can be found on The Hillingdon Foodbank Website. (www.hillingdonfoodbank.org.uk)

☒ WHAT ARE THE VARIOUS TYPES OF CRISIS IN THIS CONTEXT?

They are low income, sickness, debt, domestic violence, benefit delays, benefit changes, homeless, refused crisis loan, unemployed, delayed wages, etc.

☒ HOW DOES THE WAREHOUSE FACILITY WORK?

Immediately food donations get to the warehouse, it is weighed in and sorted according to type of food, date and then packed according to the various types of parcel.

☒ HOW DO WE DISTRIBUTE FOOD VOUCHERS?

Food vouchers are sent out to our various partner organizations that come in contact with people in crisis. They are being assessed, given vouchers once it is clear that they are in need of food and redeem the vouchers at any of our distribution centres. (WE DO NOT DIRECTLY GIVE VOUCHERS TO CLIENTS).

☒ WHAT IS IN A FOOD PARCEL?

Each food parcel contains Milk (UHT or Powdered), fruit juice, Soup, Pasta sauces, Sponge pudding (tinned), Tomatoes (tinned), Cereals, Baked beans, rice

pudding (tinned), Tea Bags/ Instant Coffee, Instant Mash Potato, Rice, Pasta, Tinned Meat/ Fish, Tinned Fruit, Jam and Biscuits or Snack bar.
We also give out some extras such as baby milk, tooth brushes, toothpaste, shampoo, baby wipes etc.

☒ WHAT TYPE OF FOOD PARCELS IS GIVEN OUT?

There are basically three types of food parcels namely;

Single Parcel: For one person children exclusive

Couple Parcel: For two persons

Family Parcel: For three or more adults and children inclusive

☒ HOW MANY FOOD PACKAGES IS A RECIPIENT ENTITLED TO AND AT WHAT FREQUENCY?

Each recipient is entitled to a food parcel however it is packed according to their specifications which could be single, couple or family. The food items last for three days and each person is entitled to ONLY three vouchers in a year also, a minimum of 14 days should be allowed before the next voucher can be collected.

☒ WHAT IS THE ROLE OF A DISTRIBUTION CENTRE?

The role of a distribution centre is to give out food parcels in exchange for food voucher which the client/s will bring.

☒ HOW MANY DISTRIBUTION CENTRES ARE AVAILABLE?

Currently we have 5 distribution centres in the borough.

i) St Margaret's Church in Uxbridge

ii) St Anslems Church in Hayes

iii) Com Café in West Drayton

iv) Emmanuel Church in Northwood

v) St Edmunds Church in Hayes

We also will like to open up distribution centres in Ruislip, Hillingdon, Ickenham, Yeading and Harefield.

☒ WHAT IS THE APPROXIMATE NUMBER OF CLIENTS IN HILLINGDON?

Weekly each centre receives from 19 to 30 clients approximately.

☒ HOW MANY CLINTS HAVE WE FED SO FAR?

In 2012 we fed 318 children and 633 adults summing up to 951.

In 2013 we fed 585 children and 1140 adults making it a total of 2025.

This shows an 84% increase in the number of children fed and 80% increase in number of adults fed within two years.

☒ IN WHAT WAYS CAN I GET INVOLVED?

As an organization you can partner with us and as an individual you can volunteer for The Hillingdon Foodbank.

☒ WHAT VOLUNTEER ROLES ARE AVAILABLE?

VOLUNTEER ROLES	DESCRIPTION AND LOCATION OF OPERATIONS
WAREHOUSE UNIT	FOOD SORTING, RECEIVING, WEIGHING, FOOD BAGS PREPARATION AND GENERAL UPKEEP OF THE WAREHOUSE. WAREHOUSE.
DISTRIBUTION CENTRES	CLIENT FACING. DISTRIBUTION CENTRES.
SUPERMARKET COLLECTIONS	EVERTHING PERTAINING TO THE YEARLY TESCO COLLECTIONS HELD BY THE FOODBANK TWICE IN A YEAR. (DRIVERS INCLUSIVE) SUPERMARKETS.
ADMIN	GENERAL CORRESPONDENCE. THE HILLINGDON FOODBANK OFFICE
LIASON OFFICERS	LIASE WITH VOUCHER PARTNERS, SCHOOLS AND OTHER ORGANIZATIONS. THE HILLINGDON FOODBANK OFFICE.
MEDIA/IT	PUBLICITY THE HILLINGDON FOODBANK OFFICE

☒ WHAT SHOULD I DO IF I WANT TO PARTNER OR VOLUNTEER?

Send your request by email to hillingtonfoodbank@kingsborough.org.uk or call The Hillingdon Foodbank on 01895252224.